



# Art Craft Display, Inc.

47220 Cartier Dr., Suite B • Wixom, Michigan 48393 • (248) 380-0843 • Fax (248) 380-0848  
www.artcraftdisplay.com

Re: **16<sup>th</sup> Annual SPE® Automotive Composites Conference & Exhibition**  
**September 7-9, 2016**  
**Suburban Collection Showplace**

Dear Exhibitor:

Art Craft Display, Inc. has been selected by your show management to serve as the Official Exhibitor Service Contractor for this event.

The following items are included as part of your booth fees paid to show management.

Provided by Art Craft Display:

### **THE FACILITY IS CARPETED**

- 3' and 8' High - Booth Draping
- (1) 8' Skirted Table
- (2) Folding Chairs
- (1) Wastebasket
- (1) 7" x 44" Booth I.D. Sign

If you require additional items that are not listed above, an Exhibitor Kit is available on our website for download or for online ordering. If you do not have internet access, Art Craft Display can fax or mail the kit to you by calling (248) 380-0843.

► **Go to the following website:** [www.artcraftdisplay.com](http://www.artcraftdisplay.com)  
**On the Home Page, click on: "Exhibitor Kit"**  
**Enter Event Code: 254943**

All advanced shipments must be received at our warehouse between 3 and 30 days prior to first move-in date. Shipments received within the three (3) day period may be subject to late shipment or special handling charges.

### **PLEASE NOTE:**

- Read the enclosed Payment Policy form thoroughly.
- Assess your show needs carefully.
- Avoid unnecessary delays and save valuable time and money by following all instructions contained herein.

**TO QUALIFY FOR ADVANCE RATES, YOUR ORDERS WITH PAYMENT MUST BE RECEIVED BY US BY August 30, 2016 by 5:00 p.m.** (SEVEN (7) DAYS PRIOR TO FIRST MOVE-IN DAY). SOME EQUIPMENT OR SERVICES MAY REQUIRE MORE THAN 7 DAYS LEAD TIME. PLEASE SEE APPROPRIATE ORDER FORMS FOR ACTUAL DEADLINES.

If we can be of any further assistance, please contact us. General questions can be directed to: [detroit@artcraftdisplay.com](mailto:detroit@artcraftdisplay.com). We are looking forward to being of service to you.

**THANK YOU FOR YOUR PATRONAGE.**

**SIGNS, GRAPHICS & DISPLAYS**  
DELIVERED RIGHT TO YOUR BOOTH!\*

\*Restrictions apply.

Contact Art Craft Signs to order signs, graphics & displays for your exhibit space.  
800-878-0710 · [signshop@artcraftdisplay.com](mailto:signshop@artcraftdisplay.com)

The advertisement shows a variety of booth displays including a curved wall graphic for 'ASIM', a table with a 'Propel' sign, a 'Vegas Party' sign, and a 'Propel' sign on a stand.